Since 1951, The Arc of the South Shore has helped over 100,000 individuals with intellectual and developmental disabilities, including Autism, live their best lives and achieve high-quality outcomes. We are a family oriented, community-based non-profit based in Hingham, MA and offer information, referrals, and a range of community programs.

Our mission is to empower families and individuals of all ages with disabilities to reach their fullest potential. We achieve this by providing high-quality individualized services and opportunities that foster independence, community inclusion, and advocacy.

Our programming supports and empowers individuals throughout their lifespan and includes:

- Adult Foster Care
- Autism Resource Center
- Day Habilitation
- First Early Intervention
- Pathway to Possibilities
- Personal Care Management
- Residential Support Services

We ensure that people with disabilities live healthy, safe, independent, and empowered lives.

Visit: ArcSouthShore.org
Email: Info@ArcSouthShore.org
Call: 781-335-3023

The Arc of the South Shore is the Heart of the South Shore

Tanya Duncan
Chief Human Resources Officer

781-335-3023, ext. 2228
Careers@ArcSouthShore.org

20 Pond Park Road, Suite 113
Hingham, MA 02043
WE ARE HIRING!

A job where you make a lasting difference in someone else’s life is not a job at all, it is a purpose. If you are passionate about helping others, apply today to empower people with disabilities and their families. By joining our team, you will become part of a diverse and committed workforce that provides help, hope, and opportunity to individuals with disabilities.

Our employees are our greatest assets—they provide compassionate care and support to help individuals improve their health, safety, and independence. We employ program managers, case managers, registered nurses, behavioral health clinicians, occupational therapists, speech pathologists, residential service providers, administrative and support personnel, and others—each of which is a valued and important member of our team.

We offer generous benefits and time off for employees. Regular full-time (40 hours/week) and part-time employees (30 hours/week or more) are eligible for:

- **Health insurance**
  - The Arc pays 80% of the premium for FT employees
- **Dental insurance**
  - The Arc pays 80% of the premium for FT employees
- **Vision plans**
  - The Arc pays 100% of the premium for employees working 30 hours/week or more
- **Long-term disability benefits**
  - 60% of monthly wages, up to $5,000. The Arc pays 80% of the premium for FT employees
- **Life insurance**
  - 2x annual salary, up to $50,000. The Arc pays 80% of the premium for FT employees
- **Voluntary life, disability, accident insurance, and short-term disability enhancer**
  - Employee paid

**SIGN-ON BONUS:** We are currently offering generous sign-on bonuses!

**EMPLOYEE REFERRAL BONUS:** We pay financial bonuses to employees who refer candidates for employment. Candidates must meet all performance and training requirements of the job within the first three months.

**PAID TIME OFF:** In the 1st year, FT employees receive 2 personal days, 10 vacation days, 13 holidays, and 8 sick days. These benefits increase based on length of service. For instance, at 5 years, employees receive 5 personal days and 15 vacation days.

**RETIREMENT PLAN:** All employees are automatically enrolled in the plan, and the first deduction will start with their second paycheck.

**STAFF EDUCATION AND DEVELOPMENT:** The Arc offers an extensive training and orientation program for all staff. We support and encourage staff growth and development throughout all stages of employment.

**DDS DIRECT SUPPORT IN HUMAN SERVICES CERTIFICATE:** After 6 months, employees are eligible for this program at Massasoit Community College to enhance their knowledge and skills. The certificate consists of 22 college level credits that can be applied toward an associate’s degree.

**EMPLOYEE ASSISTANCE PROGRAM:**

This is a free benefit that helps employees manage their work-life balance.

We also offer direct deposit, discounts through the Tickets at Work Program, and so much more! Please note, benefits are subject to change. Please contact our team for specific questions.

**VISIT OUR INDEED PAGE:** Learn more about open positions. [https://www.indeed.com/jobs?q=the%20arc%20of%20the%20south%20shore&l=Massachusetts&vjk=3850f4d1c027dcb4](https://www.indeed.com/jobs?q=the%20arc%20of%20the%20south%20shore&l=Massachusetts&vjk=3850f4d1c027dcb4)